

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT
BOARD OF COMMISSIONERS**

**Meeting Minutes
November 17, 2020 – 2:00 p.m. CST**

**East Baton Rouge Sheriff's Office
8900 Jimmy Wedell Drive, Building B
Baton Rouge, LA 70807**

The East Baton Rouge Communications District Board of Commissioners met at the East Baton Rouge Sheriff's Office at 2:00 pm on the 17th day of November 2020 for a duly noticed special meeting.

The meeting was called to order by Chairman Sid Gautreaux.

The Invocation was given by Mayor Waites.

The Pledge of Allegiance was led by Chairman Gautreaux.

Roll was called by the Chairman:

Present: Chairman Sid Gautreaux, Mayor David Barrow, Chad Guillot, Mayor David Amrhein and Mayor Darnell Waites

Absent: Deputy Chief Robert McGarner, Chief Ed Smith

The Chairman found that a quorum existed.

Others Present:

Part-time Director Todd Campbell, Jim Verlander, Legal Counsel Henry Olinde, Chief Stephen Branscum, Chief Joel Hancock, Jared Daniel, Chief Gerard C. Tarleton.

APPROVAL OF MINUTES:

The Board deferred approval of the minutes of the September 2, 2020 meeting until the Board's next regular meeting.

OLD BUSINESS:

None

NEW BUSINESS:

Hiring of a Full Time Director.

The Board considered the report of the interview Committee recommending that the Board hire Jim Verlander for the full-time Director position. Legal counsel, Henry Olinde, presented a proposed Employment Agreement with Mr. Verlander.

The Board considered and discussed the hiring of Mr. Verlander and the proposed Employment Agreement.

Mayor Barrow made a motion to:

1. Approve the hiring of Jim Verlander as the full-time District's Director, effective January 1, 2021;
2. Approve the proposed employment contract with the following amendments:
 - 2.2 Removal of allowance for entertainment expenses.
 - 2.3 Removal of compensation for "Interim Services," but only to allow reimbursement of expenses that Mr. Verlander may incur prior to the start of his employment.

- 2.4 Mr. Verlander shall receive 160 hours of vacation per year and that such vacation shall not accrue except that any unused vacation may “roll-over” for one year.
- 2.5 Mr. Verlander shall receive 80 hours of paid sick leave per year and paid sick leave may accrue up to a maximum capped amount of 160 hours; the Board may extend sick leave for good cause; unpaid FMLA leave shall run concurrent with paid sick leave.
- 2.6 The car allowance should be \$1,000/month.

- 3. Authorize Chairman Gautreaux to execute the contract, with the amendments, on behalf of the board and District.

Mayor Amrhein seconded the motion. The motion unanimously passed.

ADMINISTRATIVE MATTERS:

None.

ADJOURNMENT

Chairman Gautreaux moved to adjourn the meeting. Chad Guillot seconded the motion. The motion unanimously passed.