

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT  
BOARD OF COMMISSIONERS**

**Meeting Minutes  
May 19, 2021 – 2:00 p.m. CST**

**East Baton Rouge Sheriff's Office  
8900 Jimmy Wedell Drive, Building B  
Baton Rouge, LA 70807**

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The East Baton Rouge Communications District Board of Commissioners met at the East Baton Rouge Sheriff's Office on the 19<sup>th</sup> day of May 2021 for a duly noticed regular meeting.

The meeting was called to order by Chairman Sid Gautreaux at 2:16 p.m.

The Invocation was given by Mayor Barrow.

The Pledge of Allegiance was led by Chief Myron Daniels.

Roll was called by the Chairman:

**Present:** Chairman Sid Gautreaux, Mayor David Barrow, Chad Guillot, Mayor David Amrhein and Chief Myron Daniels.

**Absent:** Mayor Darnell Waites and Chief Ed Smith

The Chairman found that a quorum existed.

**Others Present:**

Director Jim Verlander, Part-time Assistant Director Todd Campbell, Legal Counsel Henry Olinde, Mohit Vij (365 Labs), Ricky Klug (EBRSO), Chief Gerry Tarleton (St. George), Joyce Wales (Radio Shop), Matt Johnson (BRPD), Travis Snyder (EBRSO), John Entremont (BRFD), Chad Major (BRFD) and others.

## **APPROVAL OF MINUTES:**

Chad Guillot moved to approve the minutes of the March 23, 2021 meeting. Mayor Barrow seconded the motion. The motion unanimously passed.

## **OLD BUSINESS:**

### **Rapid SOS**

The implementation of Rapid SOS is proceeding smoothly, and Rapid SOS was helpful during the recent flood event. Jim Verlander is waiting on a quote from Central Square for integration of Rapid SOS.

### **Cloud 911**

Jim Verlander attended a demonstration (with Livingston Parish 911) by NGA 911, and the system is impressive. Jim Verlander is also speaking with other cloud 911 vendors including Intrado and AT & T. Jim Verlander noted that during recent storm there was a point when trunk lines went down. Cloud 911, however, would not have gone down.

### **CAD Project- Status/Issues**

The new CAD system has been “live” for 19 months. There are still support issues with the vendor, Central Square. Based on prior experience, Jim Verlander recommended that a group of 8-9 persons again visit Austin Texas, where an identical system has been live for a much longer period of time and many of the same issues have been worked through and resolved. Director Verlander recommend that the trip be for 5 days. This will be cheaper than training from Central Square. Based on prior experience, this trip will also be more helpful and provide practical experience and solutions. Ricky Klug from EBRSO and Travis Snyder (EBRSO) echoed this sentiment. Mayor Amrhein moved to approve this trip to Austin Texas and authorize \$20,000 for this trip. Mayor Barrow seconded the motion. The motion unanimously passed.

## **RMS Project- Status/Issues**

There are ongoing issues with the RMS system that need to be resolved. Mayor Amrhein moved to create a committee of stakeholders for RMS that reports to the Board of Commissioners at each meeting. Chad Guillot seconded the motion. The motion unanimously passed.

Jim Verlander reported that RMS has only been operational for 5 months. Mohit Vij of 365 Labs has been meeting and working with agencies to on out the issues that come up.

Mohit Vij stated that 74,000 reports had been written in the new RMS system. Because the new RMS is a move from written reports to a live “front end” system, it is taking officers more time and effort on the “front end” and they are having to get used to it. The payoff is that the number of people that used to have to supplement and “fix” reports on the “back end” are no longer necessary.

Matt Johnson of BRPD stated that there are issues with crash reports and the flow of data into CARTS. Mohit Vij believes that the problem is corrected. Matt Johnson disagreed but did agree that Mohit Vij and 365 Labs is working with everybody to resolve the issues.

An addendum to 365 Labs RMS & JMS Subscription Service agreement (Addendum was Quote LABQ21056-01 dated 5/17/21) in the amount of \$31,200 annually was presented to the Board. Jim Verlander explained that this year the Communications District will pay 100% of this addendum. In future years, however, the District will only pay 50% of it. Mayor Amrhein moved to approve the addendum and charges going forward, Mayor Barrow seconded the motion. The motion passed 4 yeas and 1 nay.

## **NEW BUSINESS:**

### **Financial Business and Office Support**

The Chairman deferred these matters until the next regular meeting.

### **Other Recent developments**

Jim Verlander reported that the request for “carry forward” money has been approved.

Jim Verlander is working through resolving and closing the contract with Central Square.

## **ADMINISTRATIVE MATTERS**

### **Reports on Operation of District**

Jim Verlander outlined how the majority of his time is currently being used.

### **Purchasing Policy**

The proposed purchasing policy, revised per the comments at last meeting, was submitted to the Board. Mayor Amrhein moved to approve the policy. Mayor Barrow seconded the motion. The motion unanimously passed.

### **Insurance Matters**

Jim Verlander reported that insurance has been placed as authorized by the Board.

### **Winbourne Consulting**

Jim Verlander advised the Board that contract with Winbourne has been signed and input into the MUNIS system. The “kick-off” meeting with Winbourne Consulting is scheduled for June 22, 2021.

## **Other**

The Chairman expressed his concerns regarding the Radio Shop, and the continued use of Communications District funds for that purpose. The Chairman asked that the issue be placed on the agenda for the next meeting.

## **ADJOURNMENT**

Mayor Barrow moved to adjourn the meeting. Chad Guillot seconded the motion. The motion unanimously passed.