

**EAST BATON ROUGE PARISH COMMUNICATIONS DISTRICT
BOARD OF COMMISSIONERS**

**Meeting Minutes
February 19, 2020 – 2:00 p.m. CST**

**East Baton Rouge Sheriff's Office
8900 Jimmy Wedell Drive, Building B
Baton Rouge, LA 70807**

The East Baton Rouge Communications District Board of Commissioners met at the East Baton Rouge Sheriff's Office at 2:00 pm on the 19th day of February 2020 for a duly noticed regular meeting.

The meeting was called to order by Chairman Sid Gautreaux.

The Invocation was given by Chief Smith.

The Pledge of Allegiance was led by Chief McGarner.

Roll was called by the Chairman:

Present: Chairman Sid Gautreaux, Mayor David Barrow, Chief Robert McGarner, Chad Guillot, Chief Ed Smith and Mayor Darnell Waites

Absent: Mayor David Amrhein

The Chairman found that a quorum existed.

Others Present:

Director Todd Campbell, Rowdy Gaudet, Renee Navarre Cashio, Rosie Vutera, Joyce Wales, Legal Counsel Henry Olinde, Bassam Harb, Mohit Vij, Tammy Armand, Eric Romero, Joyce Wales, Jim Verlander, Stacy Hannon, Chief Stephen Branscum, Chief

Joel Hancock, Jared Daniel, Chief Gerard C. Tarleton Chief Thompson (LSU PD) and Larry Ainsworth.

APPROVAL OF MINUTES:

Chief Smith moved to approve the proposed minutes of the November 20, 2019 regular meeting. Mayor Barrow seconded the motion. The motion unanimously passed.

OLD BUSINESS:

Financial Report

Renee Cashio presented financial reports to the Board.

Ms. Cashio also noted that there is a carry-over of \$663,000 from last year. Of that carry-over amount, she requested that \$45,000 be rolled over to complete the radio management project that did not get completed in 2019.

The Board deferred acting on the financial report or the carry-over until it considered the radio shop update.

Radio Shop

Mr. Guillot presented 2 options for the property that the District was considering as a possible location for the radio shop: Option 1- approximately 1.35 acres (the back/north portion of the subject tract) for \$258,700; Option 2- approximately 4.98 acres (the entire tract up to Harding Blvd.) for \$770,000. With respect to Option 2, Mr. Guillot noted that there is a retention pond on the front/south portion of the lot which may render that portion of the lot. Mr. Guillot believes that the retention pond is not required, and he thinks it could be filled in. Mr. Guillot presented the Board with the appraisals for each of these options.

The Board's consensus was that the District needs more than 1.35 acres. Board members expressed concern that there may be wetlands issues and regulatory

issues with filling in the retention pond. The Board discussed the possibility of purchasing the entire portion of the tract north of the retention pond which appears to be larger than 1.35 acres. The Board requested that the possibility of buying the entire portion of the tract south of the retention pond be investigated. The Board also discussed a possible location on a 9-acre tract of property that the City of Baker is in the process of acquiring.

Henry Olinde recommended that if the Board moves forward with the purchase of the property the Board should have its own appraisal.

The Board requested that Mr. Guillot set up site visits for the Board. Mr. Olinde advised that under the open meetings law he will have to make sure and post meeting notices for those visits.

Mayor Waites moved to accept the financial reports. Mr. Guillot seconded the motion. The motion was unanimously adopted.

The Board took no action on the carry-over from 2019. Ms. Cashio advised that the carry-over would stay in fund balance.

CAD Project

Director Campbell presented an oral and written report to the Board on the CAD project. There have been no issues. Work is still being done on interfaces, CAD mobile and other items. Bassam Harb also reported to the Board on related issues including training. Director Campbell also reported that he is putting together a GIS team to address the need for ongoing GIS work as it relates to CAD.

Airport security and LSU-PD are both ready to become part of the District's CAD. He is also working to bring BRCC and Southern University on board.

Chief Thompson with LSU-PD address the Board and formally requested that LSU-PD be allowed to participate in CAD. Chief Smith moved to approve this request. Chief McGarner seconded the motion. The motion was unanimously adopted.

Henry Olinde and Todd Campbell presented the Board with a proposed amendment to General Informatics CAD Management Contract that will: (1)

extend that contract through October 2019; and, (2) add \$36,000.00 to that contract. The General Informatics CAD Management contract has been concluded and this will be the last amendment to that contract. Mayor Waites moved to approve the proposed amendment to General Informatics CAD Management Contract. Chief Smith seconded the motion. The motion was unanimously adopted.

Legal Update

Henry Olinde advised that there were no legal updates.

NEW BUSINESS:

Henry Olinde presented the schedule of regular Board meetings for 2020. Chief Smith moved to approve the proposed schedule. Mayor Barrow seconded the motion. The motion was unanimously adopted.

There were no stakeholder or other agency concerns.

There were no other recent developments.

ADMINISTRATIVE MATTERS:

Mr. Guillot advised that there were no administrative matters at this time.

ADJOURNMENT

Chief Smith moved to adjourn the meeting. Chief McGarner seconded the motion. The motion unanimously passed.